

2016-17 NORTHROP RENTAL SPACES

ROOM SUMMARY

| | Carlson Family Stage (stage only) | Robert and Gail Buuck Memorial Hall and Atrium Restoration | Hubbard Broadcasting Rehearsal Studio | Ellie and Tom Crosby Seminar Room | Lindahl Founders Room | Best Buy Theater | Northrop Gallery and Lobbies | Northrop Plaza Outdoor | West Lawn |
|-----------------------------|--|---|--|--|------------------------------|-------------------------|-------------------------------------|----------------------------------|-----------------------|
| Location | Ground Floor | 1st Floor | Ground Floor | 2nd Floor East | 2nd Floor West | 4th Floor | 4th Floor | Outside South | Available for Tenting |
| Dimensions | 96' x 40' | 108'6" x 26' | 49' x 34' | 35' x 42'9" | 34' x 41'6" | 11' x 35'6" (stage) | 90' x 10'+ | 96' x 102' (inside the planters) | |
| Square Footage | 3,840 ft ² | 5,400 ft ² | 1,666 ft ² | 1,428 ft ² | 1,394 ft ² | 2,700 ft ² | 900+ ft ² | 9,792 ft ² | |
| Reception (standing) | 320 | 450 | 70 | 75 | 100 | N/A | 150 | 1,000+ | |
| Dining (seated) | 154 | 80+120=200 | N/A | N/A | 72 | N/A | N/A | ??? | |
| Seminar/ Classroom | N/A | N/A | N/A | 58 | 60 | 168 | N/A | N/A | |
| Conference | N/A | N/A | N/A | 30 | 60 | 168 | N/A | N/A | |

Room capacities may change with the addition of audiovisual equipment, food or beverage serving tables, etc.

THEATER CAPACITIES

| | Entire Theater | Main Floor Orchestra and Orchestra Circle | Presidents Circle | Scholars Circle | Gallery Circle |
|-----------------------------|-----------------------|--|--------------------------|------------------------|-----------------------|
| Carlson Family Stage | 2,692 | 1,160 | 403 | 479 | 650 |
| Best Buy Theater | 168 | N/A | N/A | N/A | N/A |

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ROOM AMENITIES

| | Carlson Family Stage | Carlson Family Stage (stage only) | Robert and Gail Buuck Memorial Hall and Atrium Restoration | Hubbard Broadcasting Rehearsal Studio | Ellie and Tom Crosby Seminar Room | Conference Room 106 | Lindahl Founders Room | Best Buy Theater | Northrop Gallery and Lobbies | Northrop Plaza Outdoor |
|------------------------------|----------------------|-----------------------------------|--|---------------------------------------|-----------------------------------|---------------------|-----------------------|-------------------|------------------------------|------------------------|
| Stage | Yes | Yes | No | No | No | N/A | No | Yes (floor level) | No | Yes (May-Oct) |
| Windows | No | No | Yes | Yes | Yes | Yes | Yes | No | Sky Lights | N/A |
| Screen | Yes | Yes | Available | Available | Yes | Yes (monitor) | Yes | Yes | Available | Available |
| Projector | Yes | Yes | Available | Available | Yes | N/A | Yes | Yes | Available | Available |
| Computer Hookup | HDMI & VGA | HDMI & VGA | Available | Available | HDMI & VGA | HDMI & VGA | HDMI & VGA | HDMI & VGA | Available | Available |
| Internet Access | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Available |
| Wireless | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes |
| Blu Ray Player | Yes | Yes | Available | Available | Available | Yes | Available | Yes | Available | Available |
| CD/iPod Connection | Yes | Yes | Available | Available | Available | N/A | Available | Yes | Available | Available |
| Podium | Yes | Yes | Available | Available | Yes | Available | Yes | Yes | Available | Available |
| Microphone (wired) | Yes | Yes | Available | Available | Yes | N/A | Yes | Yes | Available | Available |
| Microphone (wireless) | Yes | Yes | Available | Available | Yes | N/A | Yes | Yes | Available | Available |
| White Board | No | Available | Available | Available | Yes | N/A | Available | Yes | Available | Available |
| Coat Rack | Coat Check Available | Yes | Available | Available | Available | Available | Yes | Yes | Available | Available |
| Tables | Available | Available | Available | Available | Yes | Yes | Yes (9 60" rounds) | Available | Available | Yes (30) |

Available = we can arrange with advanced notice, however there may be an additional fee.

Northrop does not have linens. Instead, they are rented from Northrop's exclusive food service provider, Surdyk's.

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RENTAL RATES

| | Carlson Family Stage | Robert and Gail Buuck Memorial Hall and Atrium Restoration | Hubbard Broadcasting Rehearsal Studio | Ellie and Tom Crosby Seminar Room | Conference Room 106 | Lindahl Founders Room | Best Buy Theater | Northrop Gallery and Lobbies | Northrop Plaza Outdoor |
|---|---|--|---------------------------------------|-----------------------------------|---------------------|-----------------------|------------------|------------------------------|------------------------|
| External | Variable: \$3,500-\$5,000 + % of gross ticket sales | \$1,000 | \$700 | \$600 | N/A | \$800 | \$750 | \$750 | \$750 |
| University Department | \$1,600 | \$500 | \$350 | \$300 | \$15/hr | \$400 | \$400 | \$400 | N/C |
| Registered University Student Groups | \$1,600 | \$250 | \$150 | \$150 | \$15/hr | N/A | \$200 | \$200 | N/C |

In addition, user must pay for all labor, equipment and services provided by Northrop for their event.
Cancellations: \$100 with 60 days notice, 50% with 30 days notice, 100% after 30 days.

CONTACTS

NORTHROP

| | |
|---|--|
| Director | Christine Tschida Director of Northrop 612-626-8711 tschidac@umn.edu |
| Carlson Family Stage Rental & Operations | Kari Schloner General Manager 612-625-0796 kschlone@umn.edu |
| Production & Stage | Justin Burke Technical Director 612-626-8245 burke018@umn.edu |
| Rental & Audience Services | David Russell Audience Services Manager 612-301-1960 dwrussel@umn.edu |
| Marketing | Cari Hatcher Marketing & Public Relations Director 612-625-6003 chatcher@umn.edu |
| Mailing Address | 84 Church Street SE Suite 90 Minneapolis, MN 55455 612-625-6600 612-626-1750 northrop@umn.edu northrop.umn.edu |
| Phone Fax Email Web | |
| Delivery/Loading Dock Address | 73 Pleasant Street SE Minneapolis, MN 55455 |

UNIVERSITY CONTACTS

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|---|---|
| First Aid | EMS 612-626-1312 umems@umn.edu dem.umn.edu/umems |
| Email Web | |
| Motorist Assistance Program (MAP) | 612-626-7275 |
| Security Monitor Program Escort Service | 612-624-9255 |
| University Parking and Transportation Services | Dillon Fried Events Manager 612-626-7275 frie0218@umn.edu |
| Parking and Transportation Services | 612-626-7275 umn.edu/pts parking@umn.edu |
| Traffic Control | Sergeant Katie Kitzerow U of M Police Department 612-625-3315 seit0019@umn.edu |
| UM Connect | Lyn Weiler Network Manager 612-625-4315 Weile001@umn.edu |

BOX OFFICE

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|--|---|
| Director | Holly Radis-McCluskey Director of U of M Tickets & Events 612-625-0509 radis001@umn.edu |
| Mailing Address | 84 Church Street SE Suite 20 Minneapolis, MN 55455 612-624-2345 612-625-4008 umntix@umn.edu tickets.umn.edu |
| Phone Fax Email Web | |

SURDYK'S CAFÉ

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|-------------------------------------|--|
| Concessions/ Merchandise | Dane Lund Surdyk's Café Manager 612-301-1360 dlund@surdyks.com |
| Catering/ Table Linens | Abby Dunne Surdyk's General Manager 612-624-5685 adunne@surdyks.com |
| Web | surdyks.com |